



## Department of Safety & Homeland Security

### Acceptable Proof of Tennessee Residency

*Items must be original documents. No photocopies will be accepted*

Documents of proof must include applicant's name and current address.

#### **To prove Tennessee residency, applicants must provide the following:**

- Two Documents from List A
  - Documents must show residence address used on application and your name or the name of your spouse. Proof of relationship will be required unless you are using the spouse's Tennessee Driver License number and it has the same last name and address as the applicant.
  - If the applicant is a minor child or adult child still residing with parents, proof of relationship is also required with the name of the parent or legal guardian.
- OR
- One Document from List A and One Document from List B

#### **Acceptable Proofs of Residency and Physical Presence**

To establish proof of residency and physical presence, applicants must provide two documents from List A (see below) OR one document from List A and one document from List B. Items selected from List A must show the same address indicated on the application and contain the applicant's name, or the name of a parent, guardian or spouse.

#### **List A**

- \* Current utility bill, including telephone, electric, water, gas, cable, etc. Initial deposit receipt is NOT acceptable.
- \* Current bank statement (not checks)
- \* Current rental/mortgage contract fully signed and executed or receipt including deed of sale for property
- \* Current employer verification including paycheck/check stub, work ID or badge, etc.
- \* Current automobile, life or health insurance policy
- \* Current driver license or ID issued by the State of Tennessee to a parent, legal guardian or spouse of applicant (proof of relationship required)
- \* Current Tennessee motor vehicle registration
- \* Current Tennessee voter registration
- \* Current IRS tax reporting W-2 Form
- \* Receipt for personal property or real estate taxes paid within the last year
- \* In the case of a student enrolled in public or private school in this state, student may provide a photo student ID and acceptable documentation that the student lives on campus
- \* In the case of a Tennessee base company (commercial and fleet registrations); proof of business operation in the county where application is made. Company may provide a business tax statement, sales tax statement, or corporate charter showing physical business location in Tennessee county (original copies must be provided). Tenn. Code Ann. 55-4-105(e)(1)
- \* Military Personnel Only - copy of Stationing Orders and current LES (Leave and Earning statement) is acceptable

#### **List B**

- \* Individual Taxpayer Identification Number (ITIN) issued by the IRS (Internal Revenue Service)
- \* Form I-94 issued to the applicant by the U.S. Citizenship and Immigration Service, formally known as the Immigration and Naturalization Service (INS)
- \* Employment Authorization Document (E.A.D.) issued to the applicant by the INS
- \* I-551 issued to the applicant by the INS

Both items may NOT be from the *same source*. For example an applicant could NOT use:

- \* Vehicle registration and vehicle title for same vehicle or documentation for multiple vehicles
- \* Water and Gas bill from the same utility
- \* Wireless, Cable and Telephone bills from the same company

All items are required to be *current* documents within the past four (4) months.  
Internal Revenue Service documents must be from the current tax year